



**Audit Committee**  
Minutes of Special Meeting

Held on  
April 18, 2018 at 10:00 a.m.  
at  
Connecticut Lottery Corporation  
777 Brook Street  
Rocky Hill, Connecticut

Committee Members: Michael Thompson, Chair of the Audit Committee (via teleconference); Robert Dakers; and Robert Morgan.

CLC Staff Members: Chelsea Turner, Interim President and CEO; Paul Granato; Michael Hunter; Matthew Stone; Deborah Davis; Jeffrey Yue; Annmarie Daigle; and Bryan Figueroa.

Call to Order: Mr. Thompson called the meeting to order at 10:02 a.m.

Mr. Thompson thanked the Audit Committee members for their participation in today's meeting.

I. Approval of Minutes:

On motion made by Mr. Morgan and seconded by Mr. Dakers, the minutes of the February 13, 2018 Special Meeting of the Audit Committee was approved, with Mr. Dakers abstaining.

II. Executive Session:

Mr. Thompson asked for a motion to enter into Executive Session to discuss the following agenda items:

- Attorney/Client Communications
  - Statutory Matter, Title 12
  - Contractual Matter
  - Marcum
  - Pending CHRO Claim
  - FOIA Appeal

On motion made by Mr. Morgan, seconded by Mr. Dakers, and unanimously approved, the Audit Committee entered into Executive Session at 10:03 a.m. Ms. Turner and Mr. Stone were invited to stay for the entire Executive Session; Mr. Hunter was invited to stay for discussion of the second item.

At 11:48 a.m., the Audit Committee reconvened in regular session.

III. Discussion and action, if any, on items discussed during Executive Session:

Mr. Thompson stated that no actions or votes had taken place during Executive Session.

IV. Old Business:

Compliance Checks:

Ms. Davis provided the Audit Committee with a brief update of an upcoming program that the CLC is implementing in collaboration with Department of Consumer Protection to perform compliance checks on a limited number of retailers.

State Audit:

The State Audit commenced on January 30<sup>th</sup> and is near completion. Mr. Granato stated that although the Auditors have asked for additional information, there were no material findings thus far.

V. New Business:

Auditor RFP:

Mr. Granato informed the Committee that there were two firms who gave oral presentations to the evaluation committee and that there was a meeting later today to discuss and make a recommendation.

Alumni Road:

Mr. Jeffery Yue, Counsel, provided an update with regard to the Alumni Road lease extensions to 2022. There are currently two leases which both expire June 30, 2018; one for office space and one for warehouse space. He noted that the State Properties Review Board has approved the lease extensions and was waiting on a Statement of Financial Interest from the landlord.

Organizational Assessment RFP:

Ms. Turner briefly discussed the upcoming Organizational Assessment RFP in collaboration with DCP. As discussed at the February 22, 2018 Board meeting, Chairman DeFronzo, CLC and DCP management are currently working on the RFP guidelines.

VI. Adjournment:

On motion made by Mr. Morgan, seconded by Mr. Dakers, and unanimously approved, the meeting was adjourned at 12:02 p.m.

Respectfully submitted:

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Matthew Stone  
Corporate Secretary  
Connecticut Lottery Corporation